

Vacancy on Community Board Finance Committee

Role context and purpose:

The finance committee care for the finances of all the member groups, deal with requests for extra funding, monitor the financial regulations for member groups and to make the interface between the institute and member groups as simple as possible.

Key Responsibilities:

- Be responsible to the Community Board for the financial rules, processes and procedures for Member Groups.
- Establish, administer and allocate the budget process in a timely fashion for the Member Groups.
- Optimise the use and take up of funds available to Member Groups through reviewing the actual results and re-allocating budget where appropriate and that these meet the BCS's strategic objectives.
- Analyse the current and financial rules, procedures and processes for branches, specialist groups and other member groups.
- Consult with member groups and other desired changes.
- Where appropriate, propose revised financial rules and publish after community board approval.
- Organising the annual Treasurers Day at our London Office with the Member Groups team.

What we are looking for:

- Ideally either existing or past treasurers although other volunteers with some financial experience would be considered.
- A current member of a member groups committee.

To Apply:

Please send the attributes and experience you feel relevant to be considered for a position on the committee to groups@bcs.uk