

BCS Programme, Practice and Policy Committee

Volunteering at BCS

BCS provides a wide range of volunteering opportunities locally and nationally.

Being a volunteer at BCS allows you unique chance to deliver aspects of our royal charter, it also provides a range of opportunities to develop skills and meet others passionate about Making IT Good for Society.

Volunteering with BCS can be an outlet to give back or a route to career development.

Role Context and Purpose:

The Programme, Practice and Policy Committee cares for the Member Groups by encouraging the identification, development, adoption and sharing of good practices. The Committee are responsible to Community Board for process, procedures and rules affecting the Member Groups.

Key Responsibilities include:

- Provide advice, guidance and mentoring services for individual Member Groups as required.
- Be responsible for Member Group officer training, both generic training, such as induction for new committee members, and role-specific (for example, treasurers).
- Work with the Community Team on the organisation and agenda for Member Group events (e.g. Member Group Conventions).
- Set up short-term Advisory Working Groups to provide consultation and feedback on proposed enhancements.
- Recognise good practice by encouraging Member Groups to nominate individuals for internal and external awards, monitor and manage the process.
- Investigate and make recommendations about the relevance and possible exploitation of various tools and methods of communication, engagement and collaboration by and between Member Groups and their committees.
- Act as the central point for policy changes (other than finance) which affect Member Groups.
- Maintain a common set of rules affecting Member Groups, following consultation with Member Groups, BCS staff and other interested parties propose amendments to Community Board for approval.
- Effectively promulgate the rules affecting Member Groups and opportunities to be involved in consultation on their development.
- Take responsibility for enforcing conformance to the rules.
- Identify good practices both inside and outside BCS and encourage their adoption where appropriate.

What we are looking for:

- Experience of voluntary service, either within BCS or externally.
- *Desirable*: Experience of creating and maintaining rules and processes.
- A current member of a Member Group Committee.
- Experience with using online tools for communication, such as Basecamp and Skype.
- Able to commit a reasonable amount of time to attend meetings, either in person or remotely, as the Committee meets on a monthly basis.

Committee Membership

- Appointments are based on nominations by the Committee subject to ratification by the Community Board.

To Apply:

Please send the attributes and experience you feel relevant to be considered for a position on the committee to groups@bcs.uk.