

BCS, The Chartered Institute for IT

Guidelines for NomCom - App 1 - Bye-law extracts - Hon Officers **President and Deputy President and immediate past President**

Charter

- 6 There shall be a President, a Deputy President, and such number of Vice-Presidents, and such other officers of the Society as shall from time to time be prescribed by or in accordance with the Bye-laws or Regulations. They shall hold their respective offices for such terms and their successors shall be appointed in such manner and they shall have such powers and duties as shall from time to time be prescribed by or in accordance with the Bye-laws or Regulations.

Bye-laws

HONORARY OFFICERS

23. The Honorary Officers of the Society shall be the President, Deputy President, and up to nine Vice-Presidents (of whom one shall be Vice-President Finance) of the Society. The Trustee Board shall at any time decide how many Vice-Presidents of the Society there shall be, and their respective duties.
24. The President, Deputy President and Vice-Presidents shall be elected by the Council acting under Members' Regulations determining their powers in that regard, from among the Professional Members and they shall hold office for such terms as the Members' Regulations may determine.
40. The following shall be *ex officio* members of the Trustee Board:—
- (a) The President;
 - (b) The Deputy President;
 - (c) The Vice-Presidents;
 - (d) The immediate past President;
 - (e) The Chair of Council.

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43. (a) Except in the case of the immediate past President, *ex officio* members of the Trustee Board shall continue as members for so long as they hold the office which qualified them.
- (b) Elected members of the Trustee Board shall serve as such members from the time that their election to the Trustee Board takes effect for the term prescribed under the Members' Regulations, subject to earlier termination of their period of office as a member of Council or in accordance with Bye-Law 43(d).
- (c) The immediate past President shall serve as a member of the Trustee Board for one year after ceasing to be President.
- 48.
- (b) The following shall be *ex officio* members of the Council;
- (i) the President;
 - (ii) the Deputy President;
 - (iii) the Vice-Presidents;
 - (iv) the immediate past President;
 - (v) the Chief Executive.

Members' Regulations

1.2.1 Ex Officio Members

The following are *ex officio* members of the Council

President

Deputy President

The Vice-Presidents

Chief Executive

Immediate past President

2. Elections

The following provisions shall apply to the election of Honorary Officers, the elected members of Council and the elected members of the Trustee Board. The President and Deputy President shall assume office at each Annual General Meeting. Vice-

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Presidents shall assume office at each Annual General Meeting but if filling a casual vacancy then the Vice-Presidents shall assume office at the meeting of Council at which they were elected or such other time as Council shall decide. Elected Council members shall assume office at the close of the Annual General Meeting at which they are elected. Elected Trustee Board members shall assume office at the close of the Council meeting at which they are elected. Subject to regulation 2.3.2 a casual vacancy in relation to any elected office of the Institute shall be a vacancy caused by the death, disqualification or resignation of the office-holder before the expiry of his/her normal term of office.

2.1 The Honorary Officers

The President, the Deputy President, and the Vice-Presidents of the Institute, shall be elected by the Council. The Honorary Officers shall be Professional Members of the Institute.

2.1.1 The President

The Council shall from time to time elect, from amongst the candidates put forward by the Nominations Committee, a President, and shall determine the term of office of the President provided however that no such term of office shall exceed one year (excluding any additional part of a year during which the President held office in order to fill a vacancy).

2.1.2 The Deputy President

The Council shall from time to time elect from amongst the candidates put forward by the Nominations Committee a Deputy President, and shall determine the term of office of the Deputy President provided however that no such term of office shall exceed one year (excluding any additional part of a year during which the Deputy President held office in order to fill a vacancy).

2.1.3 The Vice-Presidents

The Council shall from time to time elect the Vice-Presidents, who shall normally include the chairs of the Boards of the Institute and one of whom shall be Vice-President Finance. The Council shall determine the term of office of each Vice-President, each of which shall not exceed three years, provided that on the expiry of any such term a Vice-President shall be eligible for re-election as a Vice-President for one further such term, upon the expiry of which such Vice-President shall be ineligible for re-election as a Vice-President for a period of one year.

3.1 Terms of Reference

The Nominations Committee is a Committee of the Trustee Board and is

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responsible for:

3.1.1 Nominations for the offices of President, Deputy President and Vice-President to be elected by the Council

3.3 Procedures

The Nominations Committee shall put forward to Council not more than four candidates, and may put forward a single candidate, for election to each of the offices of President, Deputy President and each Vice-President. The Chief Executive may participate in the appointment of a new Chief Executive but not vote on the issue in Nominations Committee.

Trustee Board Regulations – Section 3 – Election of Honorary Officers

1. Election and Terms of Office

Council is responsible for electing the Honorary Officers of the Institute, namely the President, Deputy President and up to nine Vice-Presidents, and setting their terms of office provided that they do not exceed one year for President and Deputy President, and do not exceed three years for the Vice-Presidents.

2. Nominations

2.1 Council will consider nominations for upcoming vacancies of Honorary Officers at the two meetings of Council before the AGM at which the elected candidates are to assume office (“the election meetings”).

2.2 Nominations Committee will provide nominations in writing to Council, including confirmation of willingness to accept office.

3. Election to Office

3.4 The Vice-Presidents - At the election meeting the members of the Council present shall elect one or more of the Professional Members of the Institute to fill any vacancies arising amongst the offices of Vice-President and the Member(s) so elected shall normally hold office from the close of the next Annual General Meeting, until the close of the third Annual General Meeting thereafter. Vice-Presidents elected to fill a vacancy otherwise than at the election meeting shall assume office at the meeting at which they were elected or such other time as Council shall decide in accordance with the Members’ Regulations.