Member Groups Role Based Convention

<u>Tuesday 15 November 2016</u>

Kingsway Hall, 66-69 Great Queen St, London WC2B 5BX

The Role Based Convention this year again focuses on committee members with specific roles or duties and will be combining **Treasurers Day** to this year's convention.
This is part of the Best Practice Committee's Role-based Communities Initiative and this year the invitation will be to **Chairs, Secretaries, Treasurers, Equality and Inclusion Officer.**
(If the particular role-holder cannot attend, please can we ask that a deputy is sent)
The day will comprise workshops, training sessions, discussions, presentations and networking opportunities.

Stream A – Chairs

The Institute has a new strategy that puts "Making IT Good for Society" at the very heart of its work, which is underpinned by three strategic pillars: community, excellence and leadership. It has also set four challenges in (1) capability, (2) health and care, (3) personal data and (4) education to get us started.

It is clear that the member groups' community will have a vital role in delivering this strategy as we set out on this new path together. We want to empower our member groups to make a real impact in delivering this new mission.

Each group, under the leadership of its chair, will need to think through how it will be "Making IT Good for Society". There is an opportunity here for each group to make a real difference to society in its own unique way.

How do we ensure strategic alignment so we don't waste voluntary effort? How can we spread emerging best practice? What support do member groups need? These are some of the questions we must start asking ourselves over the coming months as we all contemplate what this new direction means for the organisation.

This workgroup will focus on some preparatory steps to get the right communication channels in place to ensure good strategic alignment, improve the capture of best practice and hone how member groups receive support.

In this session, we particularly want to revisit how member groups communicate their achievements to their peers and how the Best Practice Committee can support them in aligning their goals to the new strategy so that as a community we can make a real difference for society.

Stream B – Secretaries

Secretary's slot is split into two main themes as below, and main point will be fed back to the groups during the plenary session.

Jo Lark, Head of BCS Legal Services
Jo will cover Data Protection & Information Security
How can we use data?
The Data Protection Act 1998 v GDPR
Her presentation will cover the information we must protect, how we can minimise risk, the implications of breach, and the coming changes in the law.

Sharon Gaskell, BCS Brand Manager
Sharon was tasked with taking on board the feedback from both the Spring Convention, and BCS Voices events that have taken place throughout the UK to create the BCS Voices pack. She will bring along the latest version of the pack, and discuss how your branch or SG can get involved.

Stream C – Equality and Inclusion

The new Inclusion officer role will be responsible for promoting the equality, diversity, inclusivity and community outreach of the member group.
The stream will have three section:
- Introduction to the reasons for the roles and the responsibilities of the officer.
- Group discussions on how inclusive member groups are and how inclusion can be improved.
- Creating a community of Inclusion Officers and the support structure for them.

Stream D – Treasurers Day

11.00 – 11.05	Introduction and objectives (IS)
11.05 – 11:20	Presentation of suggested Changes (IS)
11.20 – 11.35	Q & A
11:35 – 12:15	BCS Finance Slot including new Finance System (HA)
12.15 – 12.30	Budget Process 2017/2018 (IS)
12:30 – 12.45	Questions and Answers on Budget & Operations
12.45 – 13.00	Guidance for new Treasurers

AGENDA
Subject to Change

Time	Session
9:30 – 10:00	**Registration**
10:00 – 10:10	**Welcome and Introduction** Garfield Southall – Chair, Best Practice Committee Margaret Ross – Working with Groups
10:10-10:45	**Finance Presentation** Ian Sunley – Chair Finance Committee
10:45-11:00	Break
11:00– 13:00	Workgroups

	Stream A Alastair Revell Chairs	Stream B Judith Taylor Secretaries	Stream C Peter Abrahams Equality and Inclusion	Stream D Ian Sunley Treasurers Day

Time	Session
13:00 – 14:00	Lunch
14:00–14:20	Adam Thilthorpe Local Engagement
14:20-14:30	Brian Runciman Producing More SFIA-Oriented Content to Personalise Member Experience
14:30–15:00	Karen Rawson Positioning a new HE Qualification as a comparator to UK and Global degrees - a globally enabling qualification
15.00-15.25	Reza Alavi Member Groups Governance
15:25-15:50	Tom Goodman Hackathons – Engaging with the Next Generation of Members
15:50-16:30	Group Presentations and Plenary
16:30–17:00	Wine, refreshments & networking